

Check	Comment
Sample schema to issue – 3 months in advance	
<p>Test and cut-over plans in place 6-8 weeks before release.</p> <p>Cutover execution manager to attend IGG and/or TAG</p>	
<p>Weekly checkpoint meetings with MOIEX and cutover execution manager in the run up to a release.</p> <p>N.B. This was a recommendation of the V10 release report</p>	
<p>RMDS input into cut-over planning.</p> <p>Is there a dress rehearsal planned? Is there a roll-back plan in place and tested? Are MPs required to test the roll back also?</p> <p>N.B. Roll-back planning was a recommendation of the V10 release report</p>	
<p>Determine key points to update MPs on progress e.g. after successful Dress Rehearsal.</p>	
<p>Determine on the day plans with ISC and MOIEX.</p>	
<p>Agree the messages that need to be held back.</p> <ul style="list-style-type: none"> Some of the messages sent after upgrade should have an immediate response (013 and 114 for example) just 	

Comment [T1]: What's a jar file – is the sample schema any use without it?

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to make sure the end to end works. <ul style="list-style-type: none"> • Any messages that have been changed should be held back to test 	
Agree communications points for e-mail and text updates	
Who in ISC can give the go-ahead for the release?	
Is Gemserv or CER signoff needed on assurance before the release can commence?	
Ensure that someone from MOIEX is around early the (working) day after the release to ensure that everything is OK. If possible, someone from RMDS should be available to make sure the 602s have issued etc	