

## **ESB Networks**

# **Christmas 2006 Working Arrangements**

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21.11.2006	First Draft	0.1
23.11.2006	Updated with Aggregation Run Dates, QH Run dates and Working Arrangements from MRSO	0.2
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## **1. Introduction and Scope**

This document is intended to provide Market Participants with the details of the working Arrangements over the Christmas 2006 period. This includes the following:

- The details of the ESB Networks working days over the period
- Market Participant Support arrangements provided by ESB Networks Support Centre
- The arrangements for and timing of NQH Read Batch runs
- The arrangements for and timing of sending QH Data to Suppliers / TSO and Generators
- The relevant dates in relation to De-energisation / Energisation at Customer premises
- Meter Works business dates
- Aggregation run dates
- An at a glance Summary Table of ESB Networks Business operations over the period

This document covers the ESB Networks working arrangements relevant to the successful operation of the Retail Electricity Market over the period 22nd December 2006 to 2nd January 2007 (when normal service resumes).

## 2. ESB Networks Working Days

The following are defined as ESB Networks working days in the Networks ISU System over the Christmas 2006 period:

- Friday 22nd December
- Thursday 28<sup>th</sup> December
- Friday 29<sup>th</sup> December

The following days are defined as ESB Networks System **non** working days:

- Saturday 23rd December
- Sunday 24th December
- Monday 25th December
- Tuesday 26th December
- Wednesday 27th December
- Saturday 30th December
- Sunday 31st December
- Monday 1<sup>st</sup> January

Networks ISU and the Message Hub is intended to be operational on all the ESB Networks non working days so that Suppliers can send in Market Messages should they wish. However ESB Networks does not intend to maintain support for the Market Operations behind these messages on these days.

### 3. Market Participant Support Arrangements

ESB Networks will be providing operational and Market System support on a limited basis on all of the ESB Working days listed above. In particular this will comprise of support for the following areas:

- NQH Read upload and Batch runs
- QH Data provision
- On call Support for the Retail Market Participant Extranet

MRSO will not be staffed on Thursday 28<sup>th</sup> and Friday 29<sup>th</sup> December 2006. Suppliers should note the following:

- Monday 18th December 2006 is the last date for receipt of CoS requests MM 010 in relation to QH sites to be transferred on 1st January 2007
- In relation to DG6 NGH sites transferring at start of January 2007, MRSO would advise that MM 010 would be sent not later than Thursday 21st December 2006 so that any rejections for technical reasons can be corrected in time

### 4. NQH Read Batch run arrangements

The following table shows the dates on which NQH Reading messages will be sent to Suppliers.

<b>ESB Networks System Working Day</b>	<b>NQH Billing Batch runs</b>
22 <sup>nd</sup> Dec	Yes
28 <sup>th</sup> Dec	Yes
29 <sup>th</sup> Dec	Yes

Please note: The Aggregation process will also run for NQH Sites on the 22<sup>nd</sup> Dec and 2<sup>nd</sup> Jan but not on the 28<sup>th</sup> and 29<sup>th</sup> Dec (Market message 501). See section 8 below for Aggregation catch up dates.

## 5. QH Data arrangements

The following table shows the days for which QH consumption is intended to be provided where this data is available to MRSO for individual QH Sites. This Data will be sent out as part of the normal QH Batch arrangements.

<b>ESB Networks System Working Day</b>	<b>QH 341 Data provided for Dates (As below)</b>
22 <sup>nd</sup> Dec	21 <sup>st</sup> Dec
28 <sup>th</sup> Dec	22 <sup>nd</sup> / 23 <sup>rd</sup> / 24 <sup>th</sup> / 25 <sup>th</sup> Dec
29 <sup>th</sup> Dec	26 <sup>th</sup> / 27 <sup>th</sup> / 28 <sup>th</sup>
2 <sup>nd</sup> Jan	29 <sup>th</sup> , 30 <sup>th</sup> , 31 <sup>st</sup> Dec

Please note: The Aggregation process will run for QH Sites on the 22<sup>nd</sup> Dec and 2<sup>nd</sup> Jan but not on the 28<sup>th</sup> and 29<sup>th</sup> Dec (Market messages 504 and 505). See section 8 below for Aggregation catch up dates.

## 6. NPA De-energisation / Re-energisation business dates

The following dates are applicable to NPA De-energisations and Re-energisations at Customer premises over the period:

- The last pre Christmas date that NPA De-energisations will be carried out at Customer premises is Wednesday, 13th December 2006. A valid NPA De-energise (017) Market Message should be received by ESB Networks at least 5 working days in advance of this date to facilitate action before Christmas (assumes normal volumes). Resumption date of normal service for NPA De-energisations will be 2nd Jan 2007.
- NPA Re-energise (017) Market messages will be accepted by ESB Networks up to 10AM on 20th Dec 2006. Calls to Customer premises to carry out NPA Re-energisation will be made up to and including 22nd Dec 2006. Normal service will be resumed on 2nd Jan 2007.

## 7. Meter Works business dates

The following dates are applicable to Meter Works requests for work to be carried out at Customer premises over the period:

- Appointments included on market messages can be accepted for meter works to be carried out by Networks at Customers' premises up to and including 20th December (i.e. no appointments accepted via the Suppliers Extranet for dates after 20th December until 2nd January).
- Calls to Customer premises to carry out Meter works will be made up to and including 22nd Dec 2006. Normal Service will be resumed on 2nd Jan 2007.

## 8. Aggregation run dates

The following table provides a schedule for the Aggregation runs over the period and which Settlement dates will be included in each run.

<b>Settlement Date</b>	<b>Aggregation Run Date</b>
7 <sup>th</sup> Dec	21 <sup>st</sup> Dec
8 <sup>th</sup> Dec	21 <sup>st</sup> Dec
9 <sup>th</sup> Dec	21 <sup>st</sup> Dec
10 <sup>th</sup> Dec	22 <sup>nd</sup> Dec
11 <sup>th</sup> Dec	2 <sup>nd</sup> Jan
12 <sup>th</sup> Dec	2 <sup>nd</sup> Jan
13 <sup>th</sup> Dec	3 <sup>rd</sup> Jan
14 <sup>th</sup> Dec	3 <sup>rd</sup> Jan
15 <sup>th</sup> Dec	4 <sup>th</sup> Jan
16 <sup>th</sup> Dec	4 <sup>th</sup> Jan
17 <sup>th</sup> Dec	5 <sup>th</sup> Jan
18 <sup>th</sup> Dec	5 <sup>th</sup> Jan
19 <sup>th</sup> Dec	8 <sup>th</sup> Jan
20 <sup>th</sup> Dec	8 <sup>th</sup> Jan
21 <sup>st</sup> Dec	9 <sup>th</sup> Jan
22 <sup>nd</sup> Dec	9 <sup>th</sup> Jan
23 <sup>rd</sup> Dec	10 <sup>th</sup> Jan
24 <sup>th</sup> Dec	10 <sup>th</sup> Jan
25 <sup>th</sup> Dec	11 <sup>th</sup> Jan
26 <sup>th</sup> Dec	11 <sup>th</sup> Jan
27 <sup>th</sup> Dec	12 <sup>th</sup> Jan
28 <sup>th</sup> Dec	12 <sup>th</sup> Jan
29 <sup>th</sup> Dec	15 <sup>th</sup> Jan
30 <sup>th</sup> Dec	15 <sup>th</sup> Jan
31 <sup>st</sup> Dec	16 <sup>th</sup> Jan
1 <sup>st</sup> Jan	16 <sup>th</sup> Jan
2 <sup>nd</sup> Jan	17 <sup>th</sup> Jan
3 <sup>rd</sup> Jan	17 <sup>th</sup> Jan
4 <sup>th</sup> Jan	18 <sup>th</sup> Jan
5 <sup>th</sup> Jan	19 <sup>th</sup> Jan
6 <sup>th</sup> Jan	19 <sup>th</sup> Jan
7 <sup>th</sup> Jan	19 <sup>th</sup> Jan
8 <sup>th</sup> Jan	22 <sup>nd</sup> Jan

## 9. Working Days Activity Summary

The table below provides an at a glance summary of operations over the Christmas period 2006. Non Working days are greyed out.

ESB Networks System Working Day	QH Batch Run for consumption days	NQH Batch Run (Y/N)	Aggregation	NPA De-energisation / Re-energisation dates	Meter Works dates
13 <sup>th</sup> Dec	12 <sup>th</sup> Dec	Yes	Yes	Last pre Christmas date that NPA de-energisations will be carried out	Normal Service
20 <sup>th</sup> Dec	19 <sup>th</sup> Dec	Yes	Yes	NPA Re-energise 017 requests accepted up to 10AM on this day	030 Appointment requests accepted up to 10AM on this day
22 <sup>nd</sup> Dec	21 <sup>st</sup> Dec	Yes	Yes	Last NPA Re-energisation calls made to premises until 2 <sup>nd</sup> Jan	Last Meter Works calls to premises until 2 <sup>nd</sup> Jan
23 <sup>rd</sup> Dec	N/A	No	No		
24 <sup>th</sup> Dec	N/A	No	No		
25 <sup>th</sup> Dec	N/A	No	No		
26 <sup>th</sup> Dec	N/A	No	No		
27 <sup>th</sup> Dec	N/A	No	No		
28 <sup>th</sup> Dec	22 <sup>nd</sup> /23 <sup>rd</sup> / 24 <sup>th</sup> /25 <sup>th</sup>	Yes	No		
29 <sup>th</sup> Dec	26 <sup>th</sup> ,27 <sup>th</sup> ,28 <sup>th</sup>	Yes	No		
30 <sup>th</sup> Dec	N/A	No	No		
31 <sup>st</sup> Dec	N/A	No	No		
1 <sup>st</sup> Jan	N/A	No	No		
2 <sup>nd</sup> Jan	29 <sup>th</sup> ,30 <sup>th</sup> ,31 <sup>st</sup> Dec	Yes	Yes	Normal Service resumes	Normal Service resumes